



ADMISSION POLICY

Admission to the school is contingent upon the completion of the school's established admission process and the submission of all required documentation.

Admission by Grade Level

Students will be placed in the appropriate grade level based on the European Schools' equivalence table (Annex 1) and their academic records from the current and previous school year. Placement and admission is conditional on the successful completion of the current school year. However, the school reserves the right to reconsider admission for students who pass their current grade but fail one or more subjects.

Age-Based Admissions for Students age 6 and younger:

Students are expected to be potty-trained before starting pre-nursery.

- Pupils shall be admitted to the year of pre-nursery at the beginning of the school year in of the calendar year in which the child reaches three years of age.
- Pupils shall be admitted to the first year of Nursery at the beginning of the school year in of the calendar year in which the child reaches four years of age.
- Pupils shall be admitted to the second year of Nursery at the beginning of the school year in of the calendar year in which the child reaches five years of age.
- Pupils shall be admitted to the first year of Primary school at the beginning of the school year in of the calendar year in which the child reaches six years of age.

Language Section Placement

Students will be placed in the language section corresponding to the language of instruction they have attended school for the past three years.

Exceptions may be granted at the discretion of the School Director under the following conditions:

- Placement in the section corresponding to the student's mother tongue or primary language spoken at home.
- Placement in a different language section if no viable educational alternatives exist for the family.





- Placement in a different language section, based on a language proficiency assessment conducted during an interview, contingent on class space and structure.

Specific Language Section Policies:

- For the **IB Diploma Programme (IBDP)**: Students must demonstrate a minimum B2 proficiency level in the language of instruction, except for second-language courses.
- For **Nursery Admissions**: Students will generally join the section corresponding to their mother tongue. In cases where the mother tongue is unclear, the final decision will be made in consultation with the Director based on the information provided by the legal representatives.

Available Language Sections:

- Francophone Section
- Anglophone Section
- Swedish Section (up to the end of Primary, then SWaLS)
- Finnish SWaLS (Students Without a Language Section)

Special Educational Needs (SEN)

The school supports students with special educational needs (SEN) to the extent of its available resources. Applicants must disclose any learning differences or requirements during the admission process to ensure appropriate support can be provided.

Waiting List and Priority Criteria

In the event of higher demand than availability, the following priority criteria will apply:

1. Siblings of currently enrolled students and students enrolled in our pre-nursery.
2. Returning families.
3. Students residing in the surrounding towns (Waterloo, Braine-l'Alleud, Lasne, La Hulpe, Rhode-Saint-Genèse, Hoeilaart, Overijse).
4. All other applicants.

If needed, a random ranking system will determine priority within each group. Applicants will be contacted if a place becomes available.





Choice of options for students in S5 to S7

The school will not accept students into Secondary Year 5 to 7 (S5-S7) if they are pursuing elective options or subjects that are not offered at our institution. This policy ensures continuity in the academic curriculum and allows students to meet the requirements for successful progression within the school. Exceptions may be granted, in rare cases, at the discretion of the School Director.

Behavioral Policy for Admission

The school reserves the right to refuse admission to students with a history of severe behavioral infractions at previous institutions. Additionally, students with repeated behavioral or academic concerns, as documented in disciplinary records or teacher evaluations, may be deemed ineligible for admission.

